



# The Mizoram Gazette

## EXTRAORDINARY

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#### **OFFICE MEMORANDUM**

**Subject :- Constitution of 7 (seven) Standing Committees under each Village Council.**

**No. B.16011/2/2024-LAD, the 12<sup>th</sup> September, 2024:** In order to ensure uniformity in line with the requirements of eGram Swaraj, Meri Panchayat application and Gram Panchayat Development Plan (GPDP) process, all Village Councils, with the support of concerned District Local Administration Officer/ Senior Local Administration Officer, are required to constitute 7 (seven) Standing Committees as below:-

1. General Standing Committee
2. Village, Health, Sanitation & Nutrition Committee
3. Education Committee
4. Social Justice Committee
5. Water Supply & Environment Conservation Committee
6. Planning & Development Committee
7. Local Committee.

Composition and Terms of reference for each Standing Committee will be as under

#### **1. GENERAL STANDING COMMITTEE:**

**Terms of reference :** The General Standing Committee shall perform functions relating to agricultural production, animal husbandry and rural industries and poverty alleviation programme.

#### **Composition of the Committee :-**

- Chairman : President, Village Council  
Secretary : V.C Secretary  
Members : 1) All VC members  
2) Representative of agricultural farmer association/group  
3) Representative of animal husbandry farmer association/group  
4) Representative of rural/cottage industry association/group  
5) Representative of SHGs/Voluntary Organisations  
6) Any additional members nominated by the Village Council.

## 2. VILLAGE, HEALTH, SANITATION AND NUTRITION COMMITTEE (VHSNC)

**Terms of reference :** To oversee the work of Village health and nutrition functionaries such as Auxiliary Nurse Midwife (ANM), Anganwadi Worker (AWW) and Accredited Social Health Activist (ASHA) and to be involved in managing the local Sub-Centre and Anganwadi Centres, which is accountable to the Gram Sabha.

### **Composition of the Committee :-**

- Chairman : Elected Woman Representative, Village Councils.  
 Secretary : ASHA  
 Members : 1) All VC members including VC Secretary  
 2) ANM  
 3) Anganwadi Worker  
 4) Teacher  
 5) Community Health Volunteer  
 6) Any additional members nominated by the Village Council.

## 3. EDUCATION COMMITTEE:

**Terms of reference :** To prepare a conducive environment for Education in the village and function as a motivational force for the entire community and also to address the issues & problems of education in the village.

### **Composition of the Committee :-**

- Chairman : President, Village Council  
 Secretary : Head Teacher/Head Master of any school in the Village  
 Members : 1) All VC members including VC Secretary  
 2) All Head Teachers/Head Masters/Principal of the schools in the village  
 3) One teacher representative from each school  
 4) Representative of Students' Parents Association/group  
 5) Representative of local NGOs  
 6) Any additional members nominated by the Village Council.

## 4. SOCIAL JUSTICE COMMITTEE :

Terms of reference:

- (1) To promote economic, social, cultural and other interest of the community.
- (2) To protect members of the community from social injustice and any form of exploitation
- (3) To promote welfare of women and children of the society.

### **Composition of the Committee :-**

- Chairman : Vice President, Village Council  
 Secretary : MHIP Secretary  
 Members : 1) All VC members including VC Secretary  
 2) Branch MHIP President  
 3) Branch YMA President  
 4) Any additional members nominated by the Village Council.

**5. WATER SUPPLY & ENVIRONMENT CONSERVATION COMMITTEE :**

**Terms of reference:**

- (1) To identify all water and environment conservation related needs of the village community.
- (2) Plan and monitoring of all water supply and environment conservation activities in the village.

**Composition of the Committee :-**

- Chairman : President, Village Council  
Secretary : Branch YMA Secretary  
Members : 1) All VC members  
2) President, VO/SHG  
3) One teacher from the village  
4) Any additional members nominated by the Village Council.

**6. PLANNING & DEVELOPMENT COMMITTEE:**

**Nb :- This Committee will also function as Gram Panchayat Planning Facilitating Team (GPPFT) as desired by the Gram Panchayat Development Plan (GPDP) Guidelines of the Ministry of Panchayati Raj (MoPR)**

**Terms of reference:**

- (1) To facilitate the GPDP cycle/ GPDP preparation process as suggested by GPDP Guidelines of the Ministry of Panchayati Raj.
- (2) To ensure successful GPDP right from the environment creation till implementation of activities.

**Composition of the Committee :-**

- Chairman : President, Village Council  
Secretary : V.C Secretary  
Members : 1) All VC members  
2) Ex-VC members as nominated by the current Village Council  
3) All line department workers in the Village Councils (e.g., Anganwadi Worker, ASHA, Health Workers, Health Supervisor, VLAA, Forest Guard, etc.)  
4) Vos/SHGs  
5) Civil pensioner having enthusiasm in local development residing in the Village Council (as nominated by VC)  
6) School Teachers  
7) One representative each from local NGOs/CBOs (e.g. YMA, MHIP, MUP, etc.)  
8) One representative of Students Union/Zirlai Pawl/ Group functioning in the Village.  
9) Any additional members nominated by the Village Council

**7. LOCAL COMMITTEE:**

**Terms of reference :**

- (1) To ensure the Village "A Women Friendly Panchayat/Village Council" as desired by the Ministry of Panchayati Raj.
- (2) To provide protection against sexual harassment of women in the Village.
- (3) Redressal of complaints of sexual harassment with the support of competent authority.

**Composition of the Committee :-**

- Chairman : Woman VCP / Elected Woman representative of VC  
Secretary : V.C Secretary  
Members : 1) One representative of MHIP  
2) One representative of VO/SHG  
3) One representative of YMA (male or female)  
4) One representative of MUPO (male or female)  
5) Anganwadi Worker  
6) Teacher (male or female)  
7) Any additional members nominated by the Village Council.

All Village Councils, with the support of concerned District Local Administration Officers and Senior Local Administration Officer/Local Administration Officer, shall obtain acknowledgement letter from the concerned Deputy Commissioner after the above mentioned Standing Committees are duly constituted, for submission to the Government.

**Teresy Vanlalhruii,**  
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